



**Hackham West
Community Centre.**

ANNUAL REPORT 2026

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Reports are for the 12 months to October 2026.

Financials are for the financial year 2025/2026.



ABOUT HACKHAM WEST COMMUNITY CENTRE

Hackham West Community Centre Inc. (HWCC) is a not-for-profit community organisation and a welcoming hub for local people of all ages and backgrounds. Run by a volunteer Board of Management, the Centre works alongside staff, volunteers, community members and partner organisations to provide a diverse range of programs, services and activities that respond to local needs and create opportunities for people to connect, learn, participate and grow.

The Centre is grounded in a strengths-based approach, recognising and building on the skills, knowledge and contributions of the community. Through collaboration and partnerships across the community, government, not-for-profit and business sectors, the Centre works to co-create and deliver initiatives that strengthen connections, support wellbeing and contribute to a vibrant and inclusive local community.

Our Mission

Hackham West Community Centre is an inclusive place where people of all cultures, backgrounds and abilities come together to learn, grow, connect and build a stronger community.

Our Values

At Hackham West Community Centre, everything we do is guided by five shared values:

-  **Respect** – We value every person.
-  **Kindness** – We care and support one another.
-  **Trust** – We act with honesty and integrity.
-  **Safety** – We create safe spaces for everyone.
-  **Inclusion** – Everyone belongs.

OUR BOARD OF MANAGEMENT

CURRENT BOARD MEMBERS



JANETTE



JANINE



ROGER



WENDY



COLIN

Chairperson / Co – Chairpersons	Michelle Kemp	<i>To March 2026</i>
	Alicen McNaughton	<i>To July 2026</i>
	Janette Brown	<i>From August 2026</i>
Treasurer	Michelle Kemp	<i>To March 2026</i>
	Janine Seiboth	<i>From July 2026</i>
Secretary	Alicen McNaughton	<i>To July 2026</i>
Board Members	Uncle Roger Wayne Richards	<i>Full term</i>
	Alicen McNaughton	<i>To July 2026</i>
	Wendy Thomas	<i>From Jan 2026</i>
	Colin Kavooris	<i>From April 2026</i>
	Narelle Fry	<i>February 2026 to July 2026</i>
	Raechel Barber	<i>February 2026 to April 2026</i>
	Janine Seiboth	<i>From July 2026</i>
Ex Officio Members		
Community Development Officer, HWCC	Tanya Taplin	
Operations Manager, HWCC	Janette Brown	<i>To July 2026</i>
	Alicen McNaughton	<i>From July 2026</i>
Manager, Community Capacity, City of Onkaparinga	Paul Wright	
Southern Vales Ward Councillors	Cr Jordan Prichard	
	Cr Marissa Bell	
Public Officer	Richard Schirmer	

OUR STAFF

Operations Manager	Janette Brown (To July 2026) Alicen McNaughton (From July 2026)
Community Development Officer, City of Onkaparinga	Tanya Taplin
Community Development Support Officer, City of Onkaparinga	Rita Roberts
Finance Officer	Kasey Korda
Administration Officer / Silver Citz Coordinator / Child Safety Officer	Andrew Whitecross
Aboriginal & Torres Strait Islander Program Coordinator	Sonia Turner
Senior Worker	Michael (Panda) Boyle
Kitchen Coordinator	Sharon Russell
Adult Community Education Coordinator	Lucy Richardson
Tutor – Gardening	Wayne Croft
Tutor - Barista	Jasmin McDonald
Under 5s Program Coordinator	Cristy Murphy
Senior Educator	Kate Daly
Educator	Kay Linder
Educator	Kim Tilbrook

OUR PLACEMENT STUDENTS

Each year our Centre supports Social Work students from Flinders University. Each student undertakes 500 placement hours over two terms. Our students deliver the Food Pantry program for the Centre and provide valuable assistance and support for the delivery of other key Centre programs and activities. Placement students for 2026 were:

<i>Terms 1 & 2</i>	Jo	Ren	Mingqi
<i>Terms 3 & 4</i>	Ayumi	Grace	Louise

OUR VOLUNTEERS

Our Centre could not do what it does without the contribution of volunteers. Their time, skills and experience are fundamental to the services we provide and they are central to ensuring the Centre is able to welcome and support the HWCC community.

As at Term 3, 2026, the Centre has 29 active volunteers that work across our programs and activities. We could not deliver our programs without our strong and dedicated volunteer workforce that makes our Centre so special.

We thank all our wonderful volunteers:

<i>Reception</i>	Wendy Ally	Helen Malo
<i>Kitchen / Everyday Cafe</i>	Sue Peter Brian Rob	Justyn Maha Kittie
<i>Barista</i>	Mark Amber	Shae-Anne
<i>Adult Community Education</i>	Christine	Bonni
<i>Op Shop</i>	Heather Stephen A Lilli	Lynette Dianne
<i>Under 5s</i>	Robyn	Sandy
<i>Grounds & Maintenance</i>	Matt	Ivan
<i>Bus</i>	Stephen H	
<i>Craft</i>	Anne	
<i>Yoga</i>	Lisa	
<i>Fundraising</i>	Carolyn	

OUR PROGRAMS

Our programs and activities change over time as the Centre responds to community needs, opportunities and available funding.

<u>Program Area</u>	<u>Purpose</u>	<u>Program name / activity</u>
Aboriginal & Torres Strait Islander Programs	Bring together Aboriginal and Torres Strait Islander families to strengthen community, culture, connection and education.	<ul style="list-style-type: none"> Families Together Tutor Program Arts & Cultural Connections
Adult Community Education (ACE) Programs	Providing learning opportunities for adults to build skills, confidence and pathways to further education or employment.	<ul style="list-style-type: none"> Introduction to Barista Skills Gardening 101 Winter Warmers (Cooking) Basic Computing Digital Workplace Skills English as a Second Language The Welcome Circle
Every Day Café	Providing affordable meals and barista coffee.	<ul style="list-style-type: none"> Dine in soup, lunch and dessert Frozen takeaway meals
Barista	Providing barista made hot drinks	<ul style="list-style-type: none"> Barista
Under 5s Programs	Supporting families with young children through playgroups, occasional care and other early-years activities.	<ul style="list-style-type: none"> Move N Play Munch & Mingle Little Explorers Playgroup Hearts Creche & Occasional Care
Silver Citz & Silver Explorers	Social and engagement programs for older people, supporting connection and wellbeing.	<ul style="list-style-type: none"> Silver Citz (Over 65s Social Group) Silver Explorers
Playing & Learning to Socialise (PALS) Group	Supporting primary-aged children to build social skills through play, learning and connection.	<ul style="list-style-type: none"> PALS
Food Pantry	Providing free and low-cost food to people experiencing financial pressure	<ul style="list-style-type: none"> Food Pantry
The Op Shop	Providing affordable clothing and household goods.	<ul style="list-style-type: none"> Op Shop
Volunteer Led Programs	Various classes led by our volunteers.	<ul style="list-style-type: none"> Yoga Coffee & Craft



CHAIRPERSON'S REPORT

Alicen McNaughton & Janette Brown, Chairpersons



Welcome to the 2026 Annual Report for Hackham West Community Centre.

It has been another busy and productive year for the Centre, and I am pleased to reflect on the progress we have made together.

Having started my association with the Centre as a Board Member and Chairperson, one of the things that continues to make me most proud is the commitment of our staff, volunteers and students on placement.

Stepping into the Interim Operations Manager role this year has given me an even greater appreciation of how well they work collaboratively. Their dedication, care and support for each other, are evident across our programs, where they bring the Centre to life every day, make connections and make a real difference to the people who use our services and participate in our programs.

Governance and strategic direction

A key focus for the Board this year has been strengthening the way the Centre is governed and planning for our future.

We have commenced development of a new Strategic Plan, beginning with a SWOT exercise involving Board members, staff and volunteers. This has provided us with a much broader understanding of our strengths, the opportunities available to us and the challenges we need to consider.

As part of this work, we also reviewed the Centre's Mission and Values. Staff, volunteers, students and Board members

were all involved in a values exercise, which resulted in a new set of Centre Values being developed, voted on and endorsed by the Board. Our Mission Statement has been simplified so that it is easier for everyone to understand and connect with.

It will be good to see our values being brought into everyday life at the Centre through our new "Living our Values" nominations box, which will provide opportunities for team members to recognise others who are demonstrating our values in practice.

The Board has also endorsed a new Inclusivity Statement, reflecting our commitment to ensuring that everyone is welcomed and can be a part of the Hackham West community.

The Board has also continued its work reviewing and improving our governance policies and procedures. This has included a review of our Code of Conduct, safeguarding, risk management, workplace health and safety, and other governance documents.

The Board is also in the process of reviewing our Constitution. The Centre is fortunate to receive pro bono legal assistance from South Australian law firm MinterEllison for this review.

Our partnership agreement with the City of Onkaparinga has also been under review, with work continuing to modernise and strengthen the agreement between the Centre and Council.

Our Board

I began the new AGM year as Co-Chair alongside Michelle Kemp, with Jan Brown continuing as Interim Operations Manager while the Board reviewed the Centre's ongoing operational arrangements.

Most of our current Board members were new to the Centre following the previous AGM. Current members are Janine Seiboth (Treasurer), Roger Richards, Wendy Thomas, and Colin Kavooris. It has been wonderful to have new members bring their skills, ideas and enthusiasm to the Board.

In July 2026, Jan and I swapped roles, with me taking on the Interim Operations Manager role and Jan becoming Chairperson. This has provided valuable insight into both governance and operational responsibilities for both of us, and the Board is continuing to review the funding and structure needed for the Centre's ongoing operations. The former Operations Coordinator role also ceased in February as part of these changes.

Photos of our current Board members are now displayed in the Centre foyer, so our community can put faces to the people who are responsible for the Centre's governance.

Strengthening the Centre

There have been many operational improvements behind the scenes this year.

From the new financial year, the Centre has fully transitioned from MYOB to Xero. Budgets have also been structured to provide Coordinators with greater oversight of their individual program budgets.

Workplace health and safety has continued to be a priority, including strengthening our approach to

psychological injury and reviewing our incident management processes.

We were very pleased to achieve 100% Australian Service Excellence Standards (ASES) accreditation in 2025/26. However, we have also accepted Council's offer to undertake future audits through a Hub and Spoke model. This means that we are undertaking a subsequent early ASES audit in September/October 2026, bringing our audit cycle into line with Council.

With continuing involvement of volunteers and a dedicated philanthropic partner, the Centre has established a Fundraising Committee to lead a renewed focus on opportunities and building further support for the Centre's programs and services.

Another very visible achievement has been the development of our new Centre website, undertaken by our Administration Officer Andrew. The new website provides us with a much better way to share information about the Centre, our programs and the opportunities available to our community, as well as enabling a payment portal for future fundraising activities.

Our new joint leadership model, of Operations Manager and Community Development Officer, has also been working well. The combination of operational and community development expertise, with strong aligned values, has enabled collaborative community-focused decision-making, continuous improvement and strengthened operational planning.

Our role in the community

Hackham West Community Centre is much more than a building and a collection of programs. It is a place where people connect, learn, participate, find support and develop relationships. Our staff and



volunteers work collaboratively to make this happen.

As the needs of our community continue to change, we are mindful that we need to change with them.

The many programs, activities and events we deliver throughout the year are testimony to the important role the Centre plays in our community and our desire to make a positive impact. The reports from our Coordinators and Leadership Team provide more detail about our activities and the many ways our Centre has been making a positive difference within the community throughout the year.

Our ongoing partnership with the City of Onkaparinga is an important part of our ability to respond to our community. We also value our relationships with other community organisations, government agencies, partners, volunteers and supporters acknowledged throughout this annual report.

Looking ahead

Like all community organisations, we have faced challenges navigating changes in staffing, governance, funding and operational arrangements while continuing to provide services to our community. The Board sees these challenges as an opportunity to review and continue to build a strong and sustainable Centre.

Our key priorities for the coming year will include recruiting to a reviewed operational leadership role, continuing the joint leadership model, and completing a new Strategic and Operational Plan for 2027–2029.

Acknowledgements

I would like to sincerely thank everyone who has contributed to Hackham West Community Centre during the past 12 months. Especially a big thank you to our dedicated staff, volunteers and students on placement for the energy, care and commitment they bring to the Centre every day – we couldn't deliver our programs and achieve such positive impact without them.

Thank you to our Board members for their time, ideas and willingness to contribute to the future direction of the Centre.

We also thank the City of Onkaparinga, our funding bodies, partner organisations, donors and supporters for their ongoing assistance and commitment to our community.

Most importantly, thank you to our members and the people who make up our community. Your participation, feedback, ideas and support are what make Hackham West Community Centre the special place that it is.

I look forward to another year of working together to build a Centre that is welcoming, inclusive, connected and responsive to our community.

Alicen McNaughton

Chairperson (to July 2026)
Interim Operations Manager (post July 2026)



LEADERSHIP REPORT

Tanya Taplin, Community
Development Officer

Janette Brown & Alicen
McNaughton, Operations
Manager (Interim)



The Heart of Hackham West

Our slogan: The Heart of Hackham West, has felt particularly meaningful over the past year.

A heart does not work in isolation. It is connected to a much larger system, drawing in what is needed and sending support back out. In many ways, this reflects the role of Hackham West Community Centre. We sit close to the everyday lives of local people while also connecting with the broader services, organisations, schools, government agencies and opportunities that surround them.

Community development recognises that people's lives are interconnected. Financial pressure can affect food security; transport can affect participation; disability can affect access; and social isolation can affect wellbeing. Our role is therefore not simply to deliver programs, but to help strengthen the system around people by creating opportunities for connection, access, participation and greater agency.

This year has demonstrated that in many ways: through practical support, expanded opportunities, stronger partnerships, volunteer development and community members helping to shape the Centre through their ideas and feedback.

This is what it means to be The Heart of Hackham West. The Centre is not simply a building where programs and activities are delivered. It is a place where people, resources and opportunities connect.

Our Community in Action

The past year has been another highly active period for Hackham West Community Centre. Department of Human Services (DHS) reporting recorded 10,827 regular Centre attendances, excluding those at an early voting event. Across the reporting period, the Centre delivered 25 programs and activities and 892 sessions, supported by an extensive network of staff, volunteers, partners and community members.

We want to pause on that figure for a moment. Eight hundred and ninety-two sessions means that 892 times across the year, a space was prepared, people came together, something was created, organised, facilitated or supported, and afterwards the space was reset and made ready for whatever came next. Behind every session sits planning, communication, preparation, delivery, pack-up and transition carried out by staff, volunteers, partners and community members working together. The number is impressive, but the depth of activity behind it is what really matters.

Importantly, these numbers reflect more than activity. DHS reporting identified sustained participation, increasingly responsive program delivery, stronger partnerships and more targeted responses to the interests and needs of different community groups. Social connection outcomes remained strong, knowledge and skill development continued above target, and connection with services improved during the year.

Our Community Development Action Plan continued to guide work in three key areas: strengthening engagement with Aboriginal

and Torres Strait Islander people, supporting parents and caregivers, and increasing opportunities for young people. Across each area, partnerships and community feedback helped shape increasingly responsive opportunities and supports.

Equally important has been the way this work is developed. Community voice is not confined to formal consultation. Participants, volunteers and community members contribute ideas and feedback through everyday conversations, surveys, meetings, social media, events and local networks. During the year this directly informed changes to programs, activities, partnerships and funding priorities.

Our Volunteers - Community in Action

Volunteers are woven through almost every part of Hackham West Community Centre (HWCC). At the time of writing, 29 active volunteers contribute across reception, hospitality, food relief, the Op Shop, programs, events and the everyday life of the Centre. Their contribution cannot be measured simply in rostered hours. They bring skills, ideas, lived experience, relationships and an extraordinary willingness to respond when their community needs them.

Over the past year we have increasingly understood volunteering at HWCC as more than a workforce model. It is also a form of social inclusion and community development. People volunteer for many reasons: to contribute, build skills, meet others, regain confidence, find purpose, explore employment pathways or simply become more connected to their community. Our volunteer cohort reflects the diversity of the broader community, including people living with disability, health challenges and other barriers to participation.

There have been many examples this year of what that looks like in practice. Volunteers have stepped forward to maintain services during school holidays and other times of

need, ensuring that community members, particularly older participants for whom the Centre provides important social connection, could continue to attend the Everyday Café and pop into the Op Shop. Others gave their time during the break to sort and organise donated resources and help improve Centre spaces.

Volunteering has also created pathways. During the year, volunteers moved into paid employment, developed skills and confidence through new responsibilities, led projects and brought their own creative, wellbeing and social ideas into the Centre. One volunteer took a leading role in grant application work through Leadership Onkaparinga, strengthening both her own leadership capacity and the Centre's grant-writing capability. A wonderful example of community development occurring from within.

A particularly special milestone this year was the celebration of 30 years of volunteer service by Wendy Till. Three decades of service represents an extraordinary contribution to HWCC and to the wider Hackham West community. Her milestone gave us an opportunity not only to celebrate one volunteer, but also to recognise the commitment volunteers have made to the Centre across generations.

National Volunteer Week provided another opportunity to say thank you. Volunteers were recognised through an afternoon tea and personalised "Kindness Leaves" acknowledging the qualities they bring to the Centre, creating a visible Volunteer Recognition Tree in the foyer.

Volunteer development has also strengthened, with Whole-of-Team meetings creating opportunities for training, shared planning and reflection. DHS reporting showed that approximately 75% of volunteers participated in training during the year. More importantly, we have seen people who arrived with limited confidence or connection find purpose and belonging

through volunteering, supported by a team that welcomed them in. That is community development in its simplest form: people having opportunities to participate, contribute and belong.

Our People

Behind every program, partnership and community activity is a team of people who bring different skills, knowledge and experience to the Centre.

We acknowledge Cristy Murphy, Under 5s Coordinator, whose commitment to children and families continues to provide a welcoming and trusted foundation for our early years work. Under her leadership, the program has continued to strengthen partnerships and broaden the supports available to families.

We thank Lucy Richardson, ACE Coordinator, whose energy, responsiveness and creativity have continued to strengthen Adult Community Education at HWCC. Her work has supported a flexible and community-responsive program that builds confidence, connection, skills and pathways to further learning and employment.

We acknowledge Uncle Bonny Gibson, whose leadership and cultural guidance were pivotal during an important period of transition for the Aboriginal and Torres Strait Islander program. We also thank Sonia Turner, Aboriginal and Torres Strait Islander Coordinator, whose cultural knowledge, relationships and commitment have continued to strengthen programs, school partnerships and connections with children, families and community.

We thank Sharon Russell, Kitchen Coordinator, for the care and commitment she brings to one of the busiest areas of the Centre. Together with the leadership and contribution of kitchen volunteers, Sharon helps create an Every Day Café that offers not only affordable meals, but also routine, connection and opportunities to contribute.

We also acknowledge Andrew Whitecross, whose administration role provides important operational continuity across the Centre. His work supports our administrative systems, child-related compliance, communications and website, alongside his valued role with Silver Citz and older community members.

Our thanks also extend to Kasey Korda, Finance Officer, for supporting the Centre's financial accountability; Rita Roberts, Community Development Support Officer, for her practical knowledge, community connection and support across the Centre; Jasmin McDonald and Wayne Croft for their contribution to ACE; Kate Daley, Kay Lindner and Kim Tilbrook for their work within Under 5s; and Michael Boyle for the cultural knowledge and enthusiasm he brings to the Aboriginal and Torres Strait Islander team.

Leadership, Governance and Sustainability

HWCC is one of five Board managed community centres within the City of Onkaparinga, within a changing governance landscape where three previously Board managed centres are now operated by Council. We continue to value the Board managed model because it aligns closely with community development principles, keeping decision making close to community and creating genuine opportunities for local participation, responsiveness and leadership.

At the same time, community governance carries considerable responsibility. Contemporary community organisations operate within increasingly complex governance, employment, financial, risk, compliance and service-quality environments. Ensuring the HWCC model remains sustainable and fit for purpose has therefore been a significant focus this year.

The Board and Leadership Team have navigated a number of transitions while maintaining continuity of operations, including members of the current Leadership Team moving between voluntary

governance and paid operational roles as needed. These arrangements have retained organisational knowledge and created the space to carefully consider the Centre's longer-term leadership structure.

Recruitment for a permanent Operations Manager is now progressing. Although this has taken longer than originally hoped, we recognise the importance of getting the structure right to ensure clear responsibilities, effective governance and operations, and long-term sustainability.

We are particularly grateful to the Board for its willingness to navigate these complexities carefully and for continuing to hold both the immediate needs and future sustainability of the Centre in view.

Working with the City of Onkaparinga

This year has also highlighted the value of HWCC's relationship with the City of Onkaparinga. Board management does not mean operating alone; our independence is strengthened by access to Council's expertise, advocacy and practical support. We acknowledge CEO Sharon Mason, Mayor Moira Were and the broader City of Onkaparinga team for their continued support of community centres.

The developing Collaboration Agreement provides an opportunity to further strengthen this relationship. We see considerable value in a model where genuine community governance is complemented by Council's organisational knowledge, professional expertise and wider resources, a balance that will be important to keeping The Heart of Hackham West sustainable into the future.

Service Excellence

Quality and accountability remain fundamental to our work.

Hackham West Community Centre last completed independent Australian Service Excellence Standards (ASES) accreditation in July 2025, achieving a 100% result. This provided strong external validation of the

Centre's governance, systems and service quality.

In October 2026, HWCC is completing its next ASES accreditation under the Hub and Spoke model, aligned with the City of Onkaparinga. This arrangement reduces some of the administrative burden that would otherwise sit with the Centre independently and is a valuable example of the practical benefit of our relationship with Council. At the same time, preparing for accreditation has still required considerable work to review documentation, organise evidence and ensure our systems and records are current and ready for audit.

Meaning Between the Metrics

Last year, we reflected on the meaning that sits beyond our statistics. This year, we have found ourselves thinking more about what happens between them — the relationships and pathways that connect one point of engagement with another.

One of the strengths of Hackham West Community Centre is the number of soft entry points available to community members. Someone might first come through the door to visit the Op Shop, collect food from the Food Pantry, buy an affordable meal at the Everyday Café, attend an event or simply make an enquiry at reception. These are familiar, practical and low-pressure ways of engaging with the Centre.

A person visiting the Food Pantry may have a conversation that identifies another support need and be linked with an appropriate service. Someone who begins attending the Café for an affordable meal may gradually build social connections and later join an activity or volunteer. A parent attending an Under 5s program may learn about a parenting or therapeutic group being delivered by one of our partners. Someone undertaking an ACE course may build confidence, develop new skills and move towards volunteering, further learning or employment.

These pathways are rarely linear, and they cannot always be planned in advance. They develop because people have repeated opportunities to connect, build trust and become familiar with the Centre and the people within it.

Our social enterprises and practical supports are therefore more than stand-alone services. They can act as bridges into participation, learning, volunteering, specialist support and broader community connection.

The value sits not only in each individual program or service, but in the connections between them.

For some people, the first step may simply be walking through the door for a loaf of bread, a cup of coffee or something from the Op Shop.

What happens next is where community development often begins.

Looking Forward - Keeping the Heart Strong

As we look to the year ahead, we recognise the importance of continuing to listen carefully to our community. A new Community Needs Analysis will help inform future priorities and ensure that our programs, partnerships and resources remain responsive to changing local needs.

Alongside this, we intend to continue strengthening relationships across our community and service networks, building partnerships that bring additional knowledge, expertise and opportunities into the Centre. We also want to further develop our fundraising and philanthropic support, broadening the sources of investment available to strengthen the Centre's long-term sustainability and capacity to respond when new opportunities or needs emerge.

Our focus will remain on maintaining strong community connections, creating opportunities for participation and collaboration, and ensuring that HWCC

continues to evolve in ways that reflect the people and community it serves.

That is how we will continue to keep The Heart of Hackham West strong.

Thank You

Finally, we extend our sincere thanks to everyone who contributes to Hackham West Community Centre.

To our volunteers, thank you for the extraordinary contribution you make to almost every aspect of Centre life. Your time matters, but so do the ideas, skills, experience, kindness and relationships you bring with you.

To our staff and students, thank you for your professionalism, adaptability, care and commitment to our community.

To our Board of Management, thank you for carrying the considerable responsibility that comes with community governance and for continuing to guide the Centre through a period of change and opportunity.

To our community members, thank you for participating, sharing your ideas, giving feedback, welcoming others and helping shape the Centre.

And to our funders, partners, schools, service providers and the City of Onkaparinga, thank you for working alongside us and investing your time, resources and expertise in this community.

The Heart of Hackham West is not a building, a program or any one person.

It is the people who work together to keep it beating.

Tanya Taplin, Community Development Officer, on behalf of the Leadership Team that has included Janette Brown and Alicen McNaughton as Interim Operations Managers.



ADULT COMMUNITY EDUCATION REPORT

Lucy Richardson



I have now completed my first year in the role of ACE Coordinator at the Centre and have greatly valued the opportunity to see our programs develop and grow. Over the past year, the ACE program has provided the community with accessible learning opportunities that build confidence, develop practical skills, strengthen community connections and support pathways towards further education, volunteering and employment.

Funded by the Department of Skills and Training, the program delivers a range of free foundation skills courses designed in response to identified community needs. More than 120 participants have engaged in ACE programs throughout the year, including Basic Computing, Everyday English, English Through Australian Life, Gardening 101, Kitchen Skills, Digital Workplace Skills and The Welcome Circle.

The year commenced relatively slowly, with facilitator vacancies affecting two programs. However, through targeted recruitment, the engagement of skilled facilitators and a more focused approach to promotion and community outreach, participation increased significantly from the second term. Strengthening relationships with Job Network Providers and other local organisations also contributed to improved referrals and broader community engagement.

Basic Computing and Digital Workplace Skills

Basic Computing and Digital Workplace Skills provide important opportunities for community members to develop digital literacy and confidence in using technology for everyday life and employment. Participants come with a wide range of existing skills and experience, requiring a flexible and supportive approach to learning.

I would like to acknowledge Thomas Hutchins for his excellent skills and adaptability in responding to the varying needs of participants. The practical focus of these courses has enabled learners to develop skills that can be directly applied in their personal lives and workplaces.

Two participants who undertook Digital Workplace Skills subsequently gained employment in administration roles. Sarah enrolled specifically to improve her prospects of obtaining a reception position and successfully secured employment following completion of the course. The impact of digital skills also extends beyond employment, with Simone developing the confidence to use technology to communicate with family members living overseas.

Everyday English and English Through Australian Life

The English programs provide an important learning and social connection opportunity for participants from culturally and linguistically diverse backgrounds.

Recognising that many participants wanted to continue attending ACE programs beyond a single term, I negotiated with the Department of Skills and Training to restructure the original Building English Skills course into two programs: Everyday English and English Through Australian Life. This provided greater flexibility for learners to continue developing their English while maintaining engagement through different themes and activities.

Working closely with facilitator Christine Gordon, new course plans incorporated practical opportunities to use English in everyday situations. Christine's dedication

is reflected in the number of participants who have chosen to re-enrol and continue their learning.

The program has also supported broader community participation. Sari, who had recently arrived in Australia from India, initially attended Building English Skills and felt so welcomed and supported that she subsequently enrolled both of her parents in Centre programs. All are now actively seeking employment and engaging more broadly with their local community.

Michael, who migrated from Argentina, participated in Building English Skills to support his goal of obtaining Australian Citizenship. His confidence and spoken English have improved significantly, supporting his settlement into life in Australia and contributing to his subsequent employment as an Uber driver.

These outcomes demonstrate that English language learning is not only about literacy and communication skills, but also about supporting confidence, belonging, participation and pathways into employment and community life.



Gardening 101

Gardening 101 took some time to establish while we sourced a suitable facilitator. I am very pleased that we were able to engage Wayne Croft, whose knowledge and passion for gardening have contributed greatly to the success of the program.

Early in the year, we established a dedicated learning space within the existing bus shed, which has proved invaluable in providing a more comfortable learning environment during the colder months.

The practical, hands-on nature of Gardening 101 has attracted participants of varied ages and skill levels and created opportunities for both learning and social connection. Three participants have progressed from the program into volunteer roles at the Centre.



Mark and Sally joined Gardening 101 with no previous connection to the Community Centre. Through their participation, they developed gardening skills, began growing vegetables at home and plan to volunteer at the Centre. James, a young man who had experienced social isolation, has also progressed into volunteering in the community garden, increasing his community engagement and confidence.

Margaret and her daughter Emily joined the program as a shared interest and an opportunity to spend time together. Margaret has since become a Centre volunteer, while Emily has progressed into a career pathway with the Navy.

Cooking and Kitchen Skills

Cooking has continued to be one of the Centre's most popular areas of learning. In response to community interest, I negotiated with the Department of Skills and Training to restructure the original

course into three separate programs, each offering a different focus and skills development opportunity.

This change has enabled participants to attend more than one course while providing greater variety and progression within the program. Participants have enjoyed developing skills through The Global Kitchen, exploring meals and flavours from around the world, as well as learning how to prepare nourishing and affordable meals through Winter Warmers.



Changing the topics and skills covered has contributed to increased community interest and stronger enrolment numbers over the past two terms. I would also like to acknowledge facilitator Sharon Russell for her ongoing contribution to the program, with her practical approach and commitment contributing to strong attendance and positive feedback.

The program has supported employment pathways, with two participants securing employment in commercial kitchen environments. For Mary, participation in Kitchen Skills provided the confidence she needed to apply for a kitchen position, and she was successful in gaining employment.

The Welcome Circle

The Welcome Circle is the newest program within the ACE portfolio and is a strong example of the importance of reviewing and adapting programs in response to community needs.

The program was previously delivered as Job Ready. Although Job Network Providers were making referrals, the program was not attracting participants and attendance remained very low. This was further impacted by the loss of two facilitators during its establishment.

Rather than continuing with a program model that was not connecting with the community, I reviewed the purpose and positioning of the course. The focus was broadened beyond employment readiness to recognise the barriers that can prevent people from taking that first step towards work or further education.

The program was renamed The Welcome Circle, providing an opportunity for women to build confidence, identify personal goals, develop social connections and take positive steps towards their future. This change in language and approach has been significant, providing a more welcoming and accessible entry point for women who may feel unsure about returning to learning or participating in a group environment.

The appointment of Bonni Yeatman as facilitator has also made a significant contribution to the program's success. Her warm and supportive approach has helped create an environment in which participants feel comfortable engaging, building relationships and exploring their goals.

Barista Skills

Barista Skills provides practical, industry-relevant training for people interested in pursuing employment within the hospitality sector. The program attracts a broad age range and has provided an important pathway for younger participants, including those under 25.

The course provides practical experience in coffee preparation, customer service and workplace communication within the Centre's café and coffee cart environment. Strengthening relationships with Job Network Providers has contributed to increased referrals and greater participation from younger learners.

I am delighted to welcome Jasmin McDonald as our new Barista Skills tutor. Although relatively new to the role, Jasmin has already received excellent feedback from participants and is developing ways to improve the course even further.

Three participants gained employment in local cafés during the year. Peter, who was referred by his Community Connections support worker, developed confidence and practical workplace skills through his participation and has subsequently secured employment in a local café.

As an extension of the program, I also worked alongside the Centre's Barista volunteers to redecorate the existing coffee cart space. The aim is to create a more vibrant and engaging area that encourages people to spend time at the Centre while providing an improved environment for participants and volunteers to develop their skills.



Community Engagement and Promotion

A key focus throughout the year has been ensuring that ACE opportunities are visible and accessible to people who may not routinely engage with traditional education or online promotional channels.

Promotion has included strengthening relationships with Job Network Providers, local schools, medical centres and church groups, as well as using social media to reach a broader audience. Direct community outreach, including letterbox drops, has also provided an opportunity to

take information about ACE programs directly into local households and reach people who may otherwise be difficult to engage through conventional digital promotion.

Community Impact and Looking Forward

The outcomes achieved through the ACE program demonstrate the broader role that accessible adult education can play within a community setting. Across the seven foundation skills programs, participants have developed practical skills while also increasing their confidence, social connections and engagement with the wider community.

The experience of the past year has demonstrated the value of being responsive and willing to adapt programs when they are not achieving the desired level of community engagement. The restructuring of the English and Cooking programs and the successful transition from Job Ready to The Welcome Circle are examples of how program design can evolve in response to participant needs.

The success of Gardening 101, the employment outcomes from Barista Skills, Kitchen Skills and Digital Workplace Skills, and the continued engagement of English language learners all demonstrate the potential of ACE to provide meaningful pathways for the community.

The continued success of the program reflects the strong partnerships between our facilitators, local agencies, Job Network Providers, the Department of Skills and Training and the wider community. Most importantly, it reflects the commitment of our tutors, volunteers and participants to creating a welcoming environment where people feel supported to learn, connect and take their next step.

I look forward to building on this work in the coming year and continuing to strengthen the role of ACE as an accessible and meaningful pathway into learning, employment, volunteering, and community participation.

Lucy Richardson
ACE Coordinator



UNDER 5s REPORT

Cristy Murphy



Creating a Place Where Families Feel They Belong

The Under 5s Child and Parenting Support (CaPS) program continues to be a vibrant and well-utilised part of Hackham West Community Centre.

Throughout the year, the program welcomed 576 individual clients, exceeding the funded target and demonstrating the continued need for accessible early childhood and family support within our local community.

But the success of the program is about more than numbers.

It is about the child who becomes confident enough to join the group for the first time. The parent who arrives feeling isolated and leaves having made a new connection. The family who needs a little extra support and knows they can walk through our doors without judgement.

Our programs provide a soft entry point into the community, creating opportunities for families to build relationships, access support and gradually connect with other HWCC services and community organisations.

A Year of Growing, Connecting and Playing

Families continued to enjoy a diverse range of programs throughout the year, including Move and Play, Munch and Mingle, Little Explorers sensory and nature playgroup, Creche and Occasional Care.

Participation in our facilitated playgroups was particularly strong with:

- 66 participants attending Move and Play on one Monday morning – a historical attendance record.
- During Term 3, 89 individual families participated in the Move program.

These numbers reflect more than strong attendance. They demonstrate that families value having a free, welcoming and inclusive place to bring their children, connect with others and access support.

The Under 5s continued to create opportunities beyond the regular weekly sessions. Community and school holiday activities, pop-up playgroups, literacy activities and special events provided families with additional opportunities to participate and connect.

Bringing Learning and Community Together

The Under 5s program continued to build connections across the wider community

During 'Book Week', students supported fun literacy-based activities including mask making and a *Where's Wally* scavenger hunt. Two volunteers from the Silver Citz also joined the Thursday program to share some much-loved children's stories with children.

These activities demonstrate the value of bringing different generations and community members together for children and their families.



Supporting Children to Feel Safe, Confident and Connected

A continued focus throughout the year has been creating environments where children can explore, regulate, learn and build confidence at their own pace.

Sensory, nature-based, physical and child-led experiences have been strengthened across the programs, providing opportunities for children with a range of developmental and support needs to participate meaningfully.

A significant achievement this year was the development of a dedicated sensory and co-regulation space – our Calm Corner.

Supported by Julia Farr and Grow Paediatrics, the space provides children and families with an additional environment where they can access calm, sensory-supportive experiences.

Staff and volunteers also received training from Grow Paediatrics, including the development of a sensory space guide and supporting resources. This knowledge was shared with external centres, extending the benefit of the project beyond the Centre.

Building Trust – A Family's Story

One of the most meaningful indicators of the program's impact came through feedback from a family accessing our Occasional Care service.

After trying two other care services, the family found their child was more comfortable and settled in our environment. Over time, strong relationships developed between the family, educators and volunteers.

Mum described our team as being **"like aunties"** to her child.

This simple comment captures something at heart of the Under 5s program – **trust**.

For this family, Occasional Care became more than a flexible care option. It became a familiar and nurturing environment where their child felt safe, known and cared for, and where Mum felt confident leaving her child with people she trusted.

This is the type of relationship that can make a significant difference for families, particularly those who may have experienced barriers or challenges accessing other services.



Families Tell Us What the Program Means

The strongest measure of the program's value often comes directly from the families who use it:

"The service provides a beautiful space with great resources and lovely educators – we feel lucky!"

"I appreciate all you do for my family and the community, immensely. ❤️"

"Thank you for making W's Thursday mornings his favourite day of the week! He

has truly blossomed with confidence since starting at the centre and for that we are so thankful."

These comments reflect the three key areas of impact across the program: children's wellbeing and development, parent and family wellbeing, and community connection.

Connecting Families to More Than the Under 5s Program

The Under 5s Program continues to act as a bridge between families and the wider community.

Collaboration with Adult Community Education has enabled families to participate in English Skills and Gardening 101 while their children can access Creche, reducing barriers to participation and supporting culturally and linguistically diverse families.

Partnerships with organisations including Anglicare SA – Creative Relationships and Peaceful Parenting, Uniting Communities – Bringing up Great Kids and Noarlunga Library – Story and Song Time have also provided opportunities for families to access additional services and referral pathways.

These partnerships strengthen the Centre's ability to support the whole family, rather than simply providing an individual program.

Looking Ahead

Building on the strong foundations established over the past year, the Under 5s program will continue to focus on:

- Demonstrating impact through stronger and more meaningful outcome measurement.
- Maintaining participation and ensuring priority families continue to have access to free and inclusive programs.



- Embedding First Nations perspectives, including local Kaurna culture, language and connection to Country.
- Expanding sensory and regulation-supportive environments across our programs.
- Strengthening referral pathways for families requiring additional support.
- Supporting educator wellbeing and workforce sustainability.
- Continuing to listen and respond to changing community needs.
- Strengthening connections between Under 5s programs and the broader services available at HWCC.

Looking Back – and Looking Forward

The Under 5s program has had a year of strong participation, meaningful relationships and continued development.

From record playgroup attendance to the creation of the Calm Corner, from Book Week activities to partnerships supporting families to access services, the program continues to evolve in response to what our community needs.

Most importantly, families continue to tell us that HWCC is a place where they feel welcome, supported and connected.

The challenge for the year ahead is to build on this success and continue to demonstrate the difference our programs make, while ensuring every child and family who walks through our doors has the opportunity to play, connect, belong and thrive.

Cristy Murphy

Under 5s Coordinator



SILVER CITZ REPORT

Andrew Whitecross



Silver Citz

Silver Citz provides an important opportunity for older community members to stay socially connected, active and engaged. The program helps reduce social isolation, encourages friendships, provides access to nutritious meals, and gives participants the opportunity to remain connected to their local community.

Silver Citz is a weekly social group for people aged 65 and over from Hackham West and the surrounding suburbs. During the 2025/26 financial year, the program was funded by the City of Marion. This funding has since concluded, with the program now supported by the City of Onkaparinga.

Each Thursday, our "Citz" come together to enjoy a range of games, activities and guest performances, followed by a fresh, three-course meal prepared by our fantastic volunteer kitchen team.

Highlights from the past year included:

- Trips to Hopgood Theatre to enjoy Frankly Sinatra and Tenori – Moment by Moment
- A guest presentation from South Australia Police
- A BBQ at the Onkaparinga River
- Musical performances from two of our favourite regulars, the Ukulele Strummers and the Shedtastic Singers.

Silver Explorers

We were also lucky enough to receive a grant via the DHS Grants for Seniors Projects 2025–2026, which allowed us to launch a spinoff program 'Silver Explorers' in the 2026/27 financial year. With this grant we were able to provide the following free trips:

- The Bay Discovery Centre in Glenelg
- The National Railway Museum in Port Adelaide, and
- The Capri Theatre in Goodwood.

We concluded the Silver Explorers program for the year with a special Intergenerational Fun Day celebrating South Australia's Week of Ageing Well. People of all ages joined us to enjoy a gentle chair movement session with Tammy Arjona, followed by a fun and interactive magic show from magician Scott Stunz. It was a great day filled with plenty of smiles and laughter.



Young Leaders partnership

A partnership that has continued to strengthen throughout the year is our connection with Hackham West School. A couple of times each term, students from the school's Young Leaders program visit the Centre to take part in intergenerational activities with our "Citz".

It has been wonderful to see the generations learning from each other – with our "Citz" teaching students how to play carpet bowls, while the students have introduced our Citz to the Nintendo Switch.

Andrew Whitecross
Silver Citz Coordinator



Hackham West School Young Leaders and our Citz



Guest presentation from SA Police



ABORIGINAL & TORRES STRAIT ISLANDER PROGRAM REPORT

Sonia Turner & Michael (Panda) Boyle



Our Aboriginal and Torres Strait Islander programs continue to provide opportunities for children, young people, families and the wider community to build connections, develop skills, celebrate culture and participate in positive community activities.

Across the reporting period, the programs have focused on strengthening relationships with Aboriginal and Torres Strait Islander families, supporting young people through education and recreation, celebrating culture and creating opportunities for community participation.

We have also continued to build strong relationships with local organisations and schools, and participate in community events.

Arts, Culture and Connections Program

The Aboriginal Arts, Culture and Connections Program provides opportunities for children from local schools to learn about and participate in Aboriginal and Torres Strait Islander culture.

In this program, the children have learnt Aboriginal Art symbols and their meanings and have now moved onto dance, following weaving.

The program uses art, cultural activities, storytelling and community connections to encourage participants to learn about culture and develop a greater understanding and appreciation of Aboriginal and Torres Strait Islander histories, cultures and perspectives.

Working with schools has provided opportunities to bring cultural learning into community and school settings.

The program aims to create meaningful connections and provide opportunities for Aboriginal voices and culture to be recognised and celebrated.

Tutor Program

The Tutor Program provides educational support for Aboriginal and Torres Strait Islander children and young people and is supported by Boost Education.

The program focuses on helping children with their learning, building confidence and encouraging positive engagement with education.

Sessions provide participants with individual and group support while allowing them to develop their skills in a supportive environment.

The Tutor Program also provides an opportunity to build positive relationships with other children from different schools.

Regular attendance and engagement are encouraged, with the program providing a consistent space for learning and support.

We have received great feedback from parents of Hackham East Primary School stating that their children have received positive feedback of improvement from their parent/teacher interviews.

Families Together Program

The Families Together Program continues to support Aboriginal and Torres Strait Islander families by creating opportunities for connection, participation and community engagement.

The program provides a welcoming environment where families can come together, build relationships and access activities that support children, young people and families.

Through regular engagement, the program has helped strengthen connections between families, the community and local services.

An important part of the program is creating culturally safe and inclusive opportunities for families to participate, share experiences, share a meal together and develop stronger connections within the community young or old.





Community Events, Networking And Partnerships

Networking with other organisations continues to be an important part of our work. Building relationships with local services, community organisations, schools and other programs helps create stronger pathways and opportunities for Aboriginal and Torres Strait Islander children, young people and families.

These relationships allow us to share information, identify opportunities for collaboration and support community members to participate in a broader range of activities and services. Continued networking will help strengthen partnerships and develop new opportunities for community participation and engagement.

Participation in community events has also been an important part of building connections and encouraging positive engagement.

The team has supported participation in events such as the Southern Deadly IMF RAW Run, providing an opportunity for Aboriginal and Torres Strait Islander children, young people, families and community members to come together, participate in physical activity and connect with the wider community.

Events such as these provide opportunities to celebrate community strengths, encourage healthy participation and develop relationships outside of regular program activities.

Upcoming Program-After School Hoops

A new After School Hoops Program is planned to commence at the end of October 2026 – run by Panda.

The program will provide Aboriginal and Torres Strait Islander children and young people with an opportunity to participate in basketball after school in a positive and supportive environment for families struggling to pay fees, and or time and transport.

The After School Hoops Program will focus on:

- Encouraging participation in sport and physical activity.
- Building confidence and teamwork skills.
- Developing positive relationships with peers and program staff.
- Providing a safe and welcoming after-school activity.
- Encouraging young people to develop new skills.
- Strengthening community connections through sport.
- Providing another pathway for young people to engage with Aboriginal and Torres Strait Islander programs.

The program will complement the existing Families Together, Tutor, and Aboriginal Arts, Culture and Connections programs by providing another opportunity for young people to participate, connect and build confidence.

Sonia Turner

ATSI Coordinator



KITCHEN COORDINATOR'S REPORT

Sharon Russell



The Centre's Every Day Café runs 3 days a week, providing an outstanding service to the community with affordable, fresh, healthy and sustainable food. Healthy meals and desserts are made fresh each day, using fresh produce and ingredients sourced from the Centre's garden, along with food donations.

I would first like to acknowledge the kitchen team, comprising 8 creative, efficient and happy volunteers. Together, we have achieved a great deal in planning and preparing fresh, seasonal menus, accompanied by great customer service.

The kitchen is a very busy place, and even "in the heat of the kitchen", our volunteers are passionate about satisfying the needs of our lunchtime regulars, newcomers and our special Under 5s "little customers", who thrive on our popular toasted sandwiches.

In February 2026, the kitchen achieved its third consecutive 5-star food safety rating.

With a strong, well-functioning kitchen, we have been able to increase the range of menu choices and respond positively to community feedback. Our menu includes: a nutritional "meal of the day", toasted sandwiches, desserts, soups, fruit toast and muffins. We ensure that we offer a different menu each week to provide a good variety.

We also support the Centre's programs by providing snacks and catering for

Aboriginal and Torres Strait Islander and Under 5s programs, as well as for external hirers and Centre events.

We also pride ourselves on providing FREE "customised" coffee, tea and other hot beverages for our regular customers, as well as extending this service to many more members of our community.

During the 2025–2026 financial year, a total of 7,534 meals were provided. This included:

- 2,888 lunches
- 3,985 other meals, snacks, soups, platters and toasted sandwiches
- 661 frozen meals

These meals were either sold or provided free of charge to our community. Demand for our affordable frozen meals has increased to the point where we cannot keep up with demand.

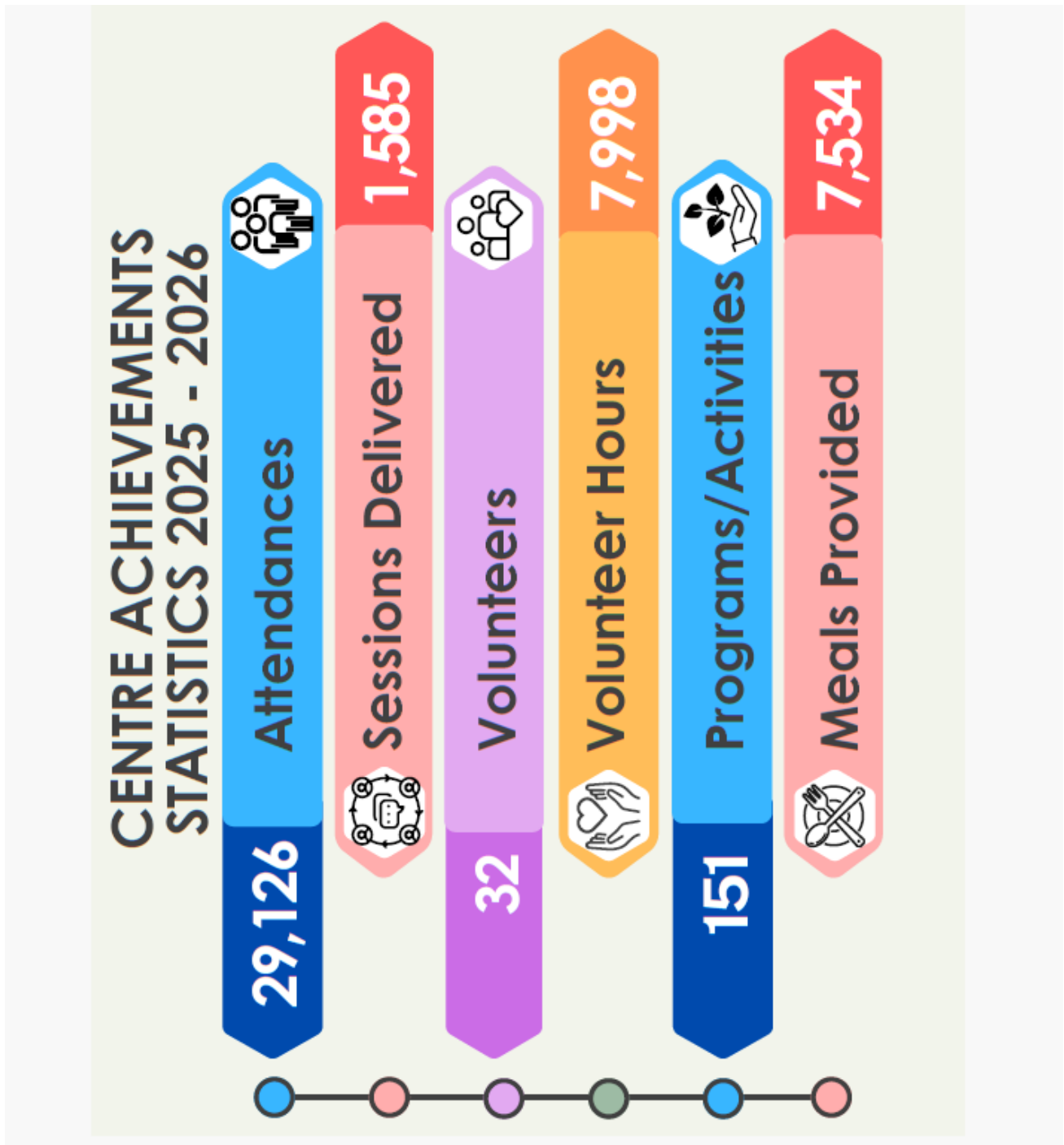
Our Barista volunteers prepare an average of 20 to 25 hot beverages each day, with one Barista recently setting a record of 35 in a single day! Our Barista volunteers continue to provide an outstanding service, offering alternative milks, flavoured syrups and we're even venturing to trial iced coffee!

We look forward to the year ahead.

Sharon Russell
Kitchen Coordinator



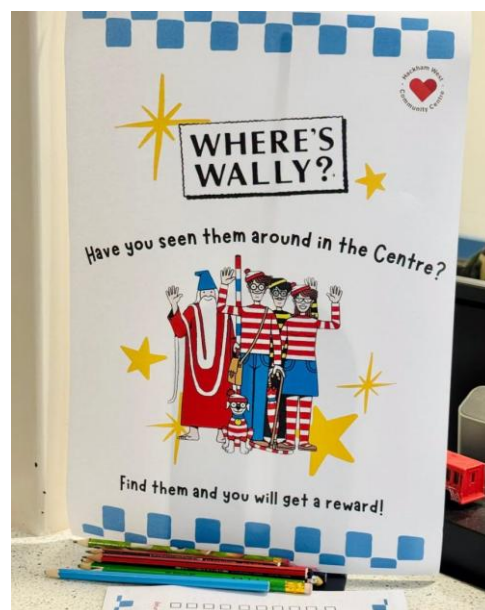
CENTRE ACHIEVEMENT STATISTICS





OUR FUNDRAISING & COMMUNITY EVENTS

- “Jingle & Mingle” Christmas Event & Christmas raffle - 12/12/25
- Aboriginal and Torres Strait Islander High Tea - 3/3/26
- Butterfly Garden 10th Anniversary event - 29/9/26
- Children’s Book Week – Where’s Wally Activity - 22-28/8/26
- Electoral Commission Hall Hire - 10-24/3/26
- Family Fun Day, Warsaw Event, People Matters Hackham West - 28/3/26
- Intergenerational Day, SA Week of Ageing Well event at HWCC - 2/10/26
- Living Well Women’s afternoon tea, 16 Days of Activism - 5/12/25
- Movie Nights: WICKED Part 2 - 26/11/2025, Devil Wears Prada 2 - 6/5/26
- NAIDOC in the South – 50 Years of Deadly - 26/8/26
- People’s First Community Lottery - drawn 15/10/26
- Pop-up Playgroups - school holidays
- Reconciliation Week BBQ - 2/6/26
- Southern Deadly Fun Run, Hackham West Primary School – 4/8/26
- Wardli Block Party – 17/4/26
- Year 10 Woodcroft College students at the Centre, Enrichment Week – 22 & 23/6/26
- Zine Making Project, SA Youth Week - 9-17/4/26
- Room and venue hire through Space to Co public booking platform



FUNDING & GRANT ACKNOWLEDGEMENTS

- City of Onkaparinga – contribution towards operational funding, Christmas event and Silver Citz
- City of Marion – Silver Citz (pre 1 July 2026)
- Department of Social Services (Cw) – Under 5s program
- National Indigenous Australians Agency (NIAA) – ATSI program
- Department of State Development – ACE program
- Communities for Children, Anglicare SA – ATSI Cultural Arts program
- Baptist Care SA, Community Links Services - Community Care Connections Funding
- Department of Human Services - Julia Farr Disability Inclusion Grant – staff training and sensory space development; and SA Youth Week
- Department of Human Services, Office for Ageing Well, Positive Ageing Grant – Silver Explorers

PARTNERSHIPS & WORKING RELATIONSHIPS

- ACE: atWork Australia, Bluesky Mind Studio, Uniting SA, The Growing Space, Centacare, Reading Writing Hotline, APM Thomas Hutchings
- Active Aging Team, City of Onkaparinga
- Anglicare SA – Peaceful Parents, term 3 & 4, 2026
- ATO – Tax Help
- Bakers Delight - weekly bakery collection
- Boost Education – ATSI tutoring facilitator
- Carers SA (hirer) – providing counselling and support groups for carers
- City of Onkaparinga – Ignite Hospo, 2 x 12 week programs
- Coco Corporation – Food drives, donations and fundraising – 10% of sales in March.
- Communities for Children - Creative Relationships, term 1 & 4, 2026
- Department of Human Services & the Indigenous Marathon Foundation (IMF) – fun-run event
- Espy Bakery – twice weekly bakery collection
- Flaxmill School – ATSI programs
- Flinders University & Junction Australia – social work students

- Fumblestiltskins – twice weekly bakery collection
- Good Better Best Men – older men's social support group, terms 1 & 2, 2026
- Grow Paediatric – Training and sensory space
- Hackham East Primary School – ATSI programs
- Hackham West Primary School – Silver Citz program, ATSI programs, bread donation
- Huntfield Heights Primary School – ATSI programs
- Jesus Flock Community Fellowship – hirer - Sunday Fiesta
- Life Without Barriers (hirer) – cooking workshops & other programs
- MinterEllison – pro bono assistance
- Noarlunga Library, Story and Song Time – reading and play with playgroup participants
- Oz Harvest – weekly food delivery
- People Matters Hackham West – Warsaw event, Butterfly Garden 10th Anniversary event
- Salvation Army Employment Plus (hirer) – Parent Pathways
- Southern Community Options
- Southern Life Christian Church – food donations from church community
- Spirit of Unity – ATSI program facilitators
- TAFE SA Noarlunga Aboriginal Unit – assistance with promotion
- Tiarna Power – ATSI dance instructor
- Uniting Communities – Bringing Up Great Kids - term 2 2026
- Various other regular and casual external hirers
- Networks
 - CNE District Reference Group
 - Community Centres SA
 - Community Development Workers Network
 - DHS Community of Practice
 - Hub network meeting
 - Joining Hands and Minds, Aboriginal and Torres Strait Islander service development
 - Postcode 5163 – community meetings
 - Under 5s Network

6pm Wednesday, 28 October 2026

Meeting open: 6.00pm

Janette Brown, Chairperson, HWCC Board of Management

1. Acknowledgement of Country – Smoking Ceremony: Sonia & Panda
2. Welcome and introductions
3. Attendance: as per Attendance Register
4. Apologies: as noted in the RSVP and Registration list
5. Confirm Quorum: met / unmet
6. Approve Annual General Meeting Minutes of AGM held on Wednesday, 29 October 2025

Moved: Seconded:

7. Matters arising from the previous AGM minutes
8. Annual Report
9. Chairperson's Report
10. Adoption of Financial Report 2025/2026
Moved: _____ Seconded: _____
11. Appointment of Financial Auditor for 2026/2027
Moved: _____ Seconded: _____
12. Leadership Report
13. Program Co-ordinators' Reports – refer Annual Report
14. Adoption of 2026 Annual Report
Moved: _____ Seconded: _____
15. Election of HWCC Board of Management 2025/2026

Current Chairperson to vacate the position and handover to Returning Officer:
Claudia Sailis, Coordinator Community Centres, Community Development, City of
Onkaparinga.

- a) Introduction of nominated Board Members. Board nominees invited to stand when their name is called.
- b) Election of Board Members. Financial Members to vote on appointments.

Those in favour:

Those against:

Abstentions:

- c) Announcement of Members who are duly elected.

Handover to Chairperson

- 16. Any Other Business
- 17. Acknowledgements for the preparation for the AGM, attendees, and catering
- 18. Door prize draw
- 19. Refreshments served.

Meeting Closed at:



MINUTES OF AGM HELD ON WEDNESDAY, 29 OCTOBER 2025

ANNUAL GENERAL MEETING (AGM) Minutes Wednesday 29 October 2025



Hackham West
Community Centre.

Time: Meeting called to order at 6:04 pm

Co-Chair: Michelle Kemp, Andrew Filipenko, Co-Chairpersons, HWCC Board of Management.

Minutes Compiled by: Rita Roberts, Community Development Support Officer, City of Onkaparinga.

1. Acknowledgement of Country: Smoking Ceremony: Uncle Bonny Gibson.

- Uncle Bonny gathered everyone outside in a space with special significance and a natural feel. The smoking ceremony provided by Uncle Bonny showed an important part of connecting people to country, encouraging good health and wellbeing and to show respect for the traditional custodians to the land.

2. Welcome, Introductions & Apologies:

- Andrew thanked Uncle Bonny for the smoking ceremony
- Introductions provided by:
 - Jan Brown, Operations Manager (Interim), Tanya Taplin, Community Development Manager, City of Onkaparinga, Michelle Kemp, Co-Chairperson, HWCC Board of Management and Sarah Armstrong, Community Centres Coordinator (Acting), City of Onkaparinga.
- Andrew welcomed:
 - Councillor Lauren Jew, Deputy Mayor, City of Onkaparinga
 - Councillor Jordan Pritchard, Southern Vales Ward, City of Onkaparinga
 - Life Members, Members and Guests
 - HWCC Staff and Volunteers
- Andrew acknowledged the following apologies:
 - Mayor Moira Were, AM, City of Onkaparinga
 - Councillor Marisa Bell, Southern Vales Ward, City of Onkaparinga

3. Attendance / Apologies:

- Apologies: Adam Copley, Amy Cash, Councillor Marisa Bell, Southern Vales Ward, City of Onkaparinga, David Kelly, Dianne Kelly, Elissa (Kitty) Clarke, Eric Michel, Kate Daly, Mayor Moira Were, AM, City of Onkaparinga, Paul Wright, Sue Steer.
- Attendance: Ally Emery, Alicen McNaughton, Amanda (Maddie) Paulson, Andrew Filipenko, Andrew Whitecross, Ashley Signorelli, Chris Glasson, Councillor Jordan Pritchard, Southern Vales Ward, City of Onkaparinga, Councillor Lauren Jew, Deputy Mayor, City of Onkaparinga, Cristy Murphy, Gail Ward, Gail Sant, Heather Holmes, Helen Short, Ian (Yian), Janette Brown, Kasey Korda, Kate Daly, Kevin Murphy, Kim (Tran Phuong Nghi Nguyen), Kristen Frost, Libby (Elizabeth) Whetham, Lucy Richardson, Mark Hopkins, Michelle Kemp, Peter McNamara, Rita Roberts, Robyn Hoffman, Roger Richards, Pastor Ronald Bonifacio, Sandy (Alexandra) Thompson, Sarah Armstrong, Stephany Wei, Susan Ireland, Tanya Taplin, Tony Webb, Uncle Bonny Gibson, Wendy Till.



4. Confirm Quorum:

- Met- over the quorum of 10: 19 Financial Members/Life Members

5. Councillor Lauren Jew, Deputy Mayor, City of Onkaparinga:

- The Deputy Mayor thanked Uncle Bonny's smoking ceremony and acknowledgement to country.
- Acknowledged Councillor Jordan Pritchard, Southern Vales Ward, City of Onkaparinga who discussed the petitions for support in Community projects, the Project Capital Work list, the push for public toilets at Warsaw Reserve and Open space learning plan.
- The Deputy Mayor further discussed the need for more time in playground and more community facilities and the possibility of redirecting funding to revamp larger spaces.
- Valued the importance and value of the Centre being a place to connect, belong and gather information.

5. Councillor Lauren Jew, Deputy Mayor, City of Onkaparinga: (continued)

- The Deputy Mayor credited the people of Hackham; the Centre is phenomenal and discussed her role in the Department of Human Services with the focus to support and ensure we have a strong place in the community.
- Spoke about the upgrade and re-opening of the Hopgood theatre and upcoming calendar events
- The Deputy Mayor thanked the leadership team and members for their work.

6. Approval of AGM Minutes held on Tuesday 22 October 2024:

- Moved by: Helen Short
- Seconded by: Libby Whetham
- Motion: Carried

7. Matters Arising from Previous AGM Minutes:

- None

8. Co-Chairpersons' Report:

- Moved: Libby Whetham
- Seconded: Mark Hopkins
- Adopted by: Members

9. Adoption of Financial Report 2024/2025:

- Moved: Wendy Till
- Seconded: Helen Short
- Adopted by: Members

10. Appointment of Financial Auditor for 2025/2026:

- Moved: Helen Short
- Seconded: Robyn Hoffman
- Carried by: Members



11. Operations Manager & Community Development Officer's Report:

- Tanya Taplin, Community Development Manager, City of Onkaparinga, thanked Uncle Bonny and spoke of the connection, sharing and honouring of the Aboriginal culture.
- Tanya spoke about being in her new role for 4 months, how her goal is of a steward and the values of community centres. The Centre provides "Care in Action" and all connected and with the Centre's values in action, collectively we can build on our strengths.
- Moved by: Heather Holmes
- Seconded by: Libby Whetham
- Motion: Carried

12. Program Coordinators' Reports:

- The detailed report outlining the extensive work the Community Centre undertakes formed part of the Annual Report.
- Moved by: Mark Hopkins
- Seconded by: Sandy Thompson
- Motion: Carried

13. Adoption of 2025 Annual Report:

- Moved by: Mark Hopkins
- Seconded by: Heather Holmes
- Motion: Carried

14. Election of HWCC Board of Management for 2025-2026:

- This part of the agenda was overseen by the Returning Officer, Sarah Armstrong, Community Centres Coordinator (Acting), City of Onkaparinga.
- Introduction of nominated Board Members:
- Board Member nominations received: - Returning Officer.
 1. Invite board nominees to stand when their name is called.
 - o Uncle Roger Richards
 - o Alicen McNaughton
 - o Michelle Kemp
 2. Election of Board Members.
Reconfirm nominations: Financial Members to vote on appointments:
 - In favour: 19
 - Against: 0
 - Abstentions: 0
 3. Announce Members who are duly elected.
- The Returning Officer announced all nominees were duly elected for 2025/2026.

15. Any Other Business:

- None



16. Acknowledgements:

- The Chairperson expressed gratitude to everyone involved in the preparation of the AGM, the catering and for all those in attendance.

17. Door Prize:

- Won by Kevin Murphy

18. Refreshments Invitation:

- The Chairperson invited everyone to partake in the refreshments provided and thanked attendees.

Time: Meeting Closed at: 6.45 PM



INDEPENDENT AUDITOR'S REPORT



PCS ACCOUNTANTS
AND BUSINESS ADVISORS

Hackham West Community Centre

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

Hackham West Community Centre

Report on the Audit of the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Hackham West Community Centre (the association), which comprises the balance sheet as at 30 June 2026, the income statement, and notes to the financial statements, including a summary of significant accounting policies and the statement by members of the committee.

In my opinion, the accompanying financial report of the association for the year ended 30 June 2026 is prepared, in all material respects, in accordance with the Associations Incorporation Act 1985.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter- Basis of Accounting

We draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in meeting the requirements of the Associations Incorporation Act 1985 and regulations. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the association and should not be distributed to or used by parties other than the association. Our opinion is not modified in respect to this matter.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act 1985 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

160 Main Road
McLaren Vale SA 5171

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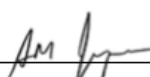
PCS ACCOUNTANTS
AND BUSINESS ADVISORS

Auditors' Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Name of Firm: PCS Accountants & Business Advisors
Chartered Accountants

Name of Director:


Andrew Jaynes

Address: 160 Main Road McLaren Vale SA 5171

Dated: Thursday, 1 October 2026


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McLaren Vale SA 5171


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FINANCIAL STATEMENTS

Profit and Loss

HACKHAM WEST COMMUNITY CENTRE INC.
For the year ended 30 June 2026

Account	2026	2025
Trading Income		
Administration Fee	133,308.31	133,086.02
BBQ Events	1,801.65	931.00
Catering Income	1.50	0.00
Coffee Sales (Barista)	7,149.50	5,409.00
DGR donations	2,040.97	5,000.00
Donations	8,391.70	3,217.57
Every Day Cafe Sales	28,082.30	34,109.73
External Grants - Other	18,181.82	0.00
Fees	83.00	184.81
Food Pantry	1,634.05	1,200.60
Funding Grants - Programmes	624,993.83	526,375.62
Fundraising - raffles etc	3,721.82	7,036.46
Grants - Council	59,479.64	62,923.64
Hall Hire [4-0072]	24,099.94	15,703.46
Hire of Bus	0.00	128.18
Hire Of Equipment	454.55	500.00
Interest earned	13,855.69	5,635.23
Markets	0.00	1,672.00
Memberships	5.00	0.00
Memberships - Centre	(118.80)	205.00
OP Shoppe Sales	9,381.39	16,078.49
Photocopying [4-0084]	300.00	0.00
Photocopying, Faxes & Phone	17.00	19.90
Refunds from recycle	187.42	333.12
Sale of Vehicle	4,545.45	0.00
Sales [4-3020]	7,871.90	8,809.00
Square Discounts	(7.80)	0.00
Square Discounts ZZZ	37.00	(7.70)
Square Sales	(11.42)	0.00
Square Sales ZZZ	589.77	332.30
Vehicle	3,713.55	3,817.12
Wage Subsidy	0.00	855.64
Total Trading Income	953,790.73	833,556.19
Gross Profit	953,790.73	833,556.19
Operating Expenses		
Ace Cookery Supplies	1,165.72	1,970.41
Advertising/Marketing	1,395.00	0.00
Audit Fee	750.00	700.00
Accounting Fees	8,052.80	0.00
Balancing Account	0.00	0.90
Bank fees	13.61	0.00
BBQ Expenses	144.41	693.15
Board of Management Expense	73.76	116.82
Bus Expense	3,678.93	3,454.56
Bus Hire	30.80	433.22
Capital Purchases - >\$1,000	0.00	5,393.59
Capital Works	0.00	11,380.00
Carry over funds for new year	190,705.53	(59,990.54)
Catering Supplies	108.01	0.00
CDO Expenses [6-3077]	(149.98)	44.81
Cleaning Carpet /Other	104.00	0.00
Cleaning Contractor	16,602.72	18,505.00
Cleaning Equipment	190.14	319.75



Cleaning Materials	1,782.62	902.50
Coffee Barista Expenses	5,122.11	2,684.55
Coffee/tea supplies	0.00	84.48
Electricity	14,460.97	15,181.13
Entertainment	0.00	800.00
Equipment	4,261.63	2,589.09
Every Day Cafe Expenses	8,008.15	5,949.29
First Aid	1,213.90	0.00
Food Pantry Expenses	1,283.41	2,301.60
Fundraising Expense	1,003.44	4,132.71
Fundraising Expenses	55.65	13.07
Gas	1,170.26	1,257.56
Hall Hire [6-3050]	212.12	836.49
Hygiene Products	0.00	279.05
Insurance	5,178.82	2,135.75
Licences	0.00	49.82
Long Service Leave	10,914.37	14,118.00
Memberships / Subs	5,325.13	4,212.95
Miscellaneous Expenses	1,636.22	315.09
MV Fuel	827.82	822.67
MV Reg / Insurance	4,665.26	4,693.95
MV Repairs & Mtce	13.20	2,923.39
MYOB Subscription [6-0075]	1,690.88	1,442.70
Op Shoppe Expenses	125.50	386.40
Outings	2,858.03	135.92
Overheads	133,308.31	133,086.02
PALS PURCHASES	80.38	38.00
Pest Control	1,822.45	1,257.36
Photocopier Rental	2,340.00	2,352.00
Photocopying [6-0830]	1,639.04	990.96
Postage [6-0620]	329.10	174.03
Professional Services	17,526.92	19,212.39
Programs Providers	0.00	431.80
Projects etc	27.07	0.00
Repairs / Maintenance	1,303.36	263.46
RTWSA	13,828.70	14,167.21
Screening Checks	659.09	302.27
Square Fees	121.82	0.00
Square Fees zzz[6-1200]	400.84	590.61
Staff Training & Development	1,070.93	5,524.61
Stationery	901.56	417.13
Superannuation	52,142.66	51,247.40
Supplies - Food / Drinks	10,104.30	11,822.54
Supplies - Resources	22,485.57	12,871.65
Telephone	4,215.95	6,173.51
Transaction Fees	3.64	0.00
Transfer Centre funded programs	2,289.00	0.00
Volunteer Expenses	1,595.35	0.00
Wages - Casual	91,841.09	89,935.58
Wages - Permanent	340,830.05	362,919.85
Wages Entitlements	9,690.71	0.00
Waste / Rubbish Removal	935.37	859.31
Water	2,992.95	3,214.14
Web Hosting	0.00	18.14
Xero Subscription	530.90	0.00
Total Operating Expenses	1,009,692.05	769,139.80
Net Profit	(55,901.32)	64,416.39



Balance Sheet

HACKHAM WEST COMMUNITY CENTRE INC.

As at 30 June 2026

Account	30 June 2026	30 June 2025
Assets		
Bank		
Bendigo Bank ch acc	0.00	9.37
Bendigo Savings Account	0.00	0.01
Beyond Bank Saver Account	197,489.98	16,938.72
Beyond Bank Visa Debit Card	8,545.64	1,259.16
Budgetly	2,000.00	0.00
Daily Floats	515.00	500.00
Hackham West Community Centre Inc	28,185.19	16,866.62
Term Deposit	105,000.00	77,650.00
Term Deposit 7mth 4.8%	0.00	130,000.00
Total Bank	341,735.81	243,223.88
Current Assets		
Petty Cash	97.05	137.85
Trade Debtors	25,229.18	4,283.00
Total Current Assets	25,326.23	4,420.85
Non-current Assets		
General Equipment	13,700.00	13,700.00
Less Accum Dep	(13,900.00)	(13,900.00)
Less Accum Depr	(13,700.00)	(13,700.00)
Less Accum Depreciation	(32,000.00)	(32,000.00)
Motor Vehicle at cost	32,000.00	32,000.00
Office Equipment	13,900.00	13,900.00
Total Non-current Assets	0.00	0.00
Total Assets	367,062.04	247,644.73
Liabilities		
Current Liabilities		
GST	8,697.90	(254.81)
Program Floats	(280.00)	(280.00)
Trade Creditors	2,297.37	878.85
Total Current Liabilities	10,715.27	344.04
Non-current Liabilities		
Entitlements provision Ac1	15,589.79	16,023.44
Entitlement provision Ace	2,799.40	687.03
Entitlement provision ATSI	3,071.25	2,080.83
Entitlement provision JET	5,695.21	1,965.64
EOFY Transfer Holding Account	159,745.59	2,945.36
Funds for future programs	1,492.02	1,492.02
LSL provision	26,518.24	26,518.24
PAYG Liabilities- wages	4,540.00	0.00
RTWSA levy Payable	(2,810.52)	(20.72)
Salary Sacrifice- SouthGate	(1.74)	0.00
Total Non-current Liabilities	216,639.24	51,691.84
Total Liabilities	227,354.51	52,035.88
Net Assets	139,707.53	195,608.85
Equity		
Current Year Earnings	(55,901.32)	64,416.39
Retained Earnings	195,608.85	131,192.46
Total Equity	139,707.53	195,608.85



**Hackham West Community Centre
NOTES TO AND FORMING PART OF THE ACCOUNTS
30 June 2026**

Summary of Significant Accounting Policies

The financial report is a special purpose financial report prepared in order to satisfy the requirements of the Associations Incorporation Act 1985. The Committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.